



CALL FOR 2011 ePosters



The IFMA Foundation Student ePoster Competition Phoenix, Az., USA Thursday, October 27, 2011 IFMA World Workplace 2011

ePosters presenting work in the field of facility management are invited from students studying in educational institutions with facility management programs and from the IFMA Foundation Accredited Degree Programs. The ePoster competition provides students an opportunity to present recent FM projects, an internship / coop project (approval from sponsor organization required) or FM related research work, compete against fellow students from around the world and potentially gain international recognition. The IFMA Foundation's ePoster competition contributes to the conference's educational component and is hosted by the IFMA Foundation's commission on academic affairs. This is the fourth ePoster competition sponsored by the IFMA Foundation.

What is an ePoster presentation?

The ePoster is a summary of your work, in electronic format—not an advertisement for your work or concept. The readers and judges do not expect a lot of detail. Graphics work very well and should be used to convey project information where appropriate.

The presentation should consist of a visual display of your research or project highlights in a Microsoft PowerPoint presentation **five-slide maximum**—all inclusive, combined with a 10-minute oral presentation with time allocated for judges' questions. Total time per ePoster presentation is 10 minutes. Summaries of the ePoster presentation as a handout are recommended. The reproduction of the handouts and distribution are the responsibility of the student.

Specific details about the presentation logistics will be provided to all selected presenters prior to World Workplace.

Authors are not allowed to display any material other than what has been stipulated above.

Who can present

Students at all levels of higher education are urged to participate: associate, diploma, baccalaureate, masters and doctoral degree candidates. If there are sufficient participants at the associate/diploma, bachelors, and graduate levels, multiple competitions for each level will be held. All facility management students from around the globe are encouraged to participate.

ePoster presentations must include

- Title of the presentation;
- Names of author and affiliated organization(s);
- Concept – background information;
- Objectives of the project;
- Process – materials and methods; and
- Results and conclusions.

Submission of abstracts

All ePoster abstracts must be submitted by the Sept. 16, 2011 deadline using the application form posted on www.ifmafoundation.org. Each abstract will be evaluated and those projects meeting the basic requirements will be approved for the competition. All applicants will be notified by Sept. 23, 2011, or sooner, if their ePoster is accepted for presentation at World Workplace. Presentation requirements for the formal ePoster submission are attached for your information and will be provided to those individuals whose projects are accepted for presentation. The number of competitions will be announced at that time.

Display of posters

The student authors of all approved ePoster projects are invited to participate in the competition at the conference. Each ePoster will be presented by one student and approved presenters will each receive a complimentary one-day registration to World Workplace to participate in the competition. (Travel costs are not provided.) On Thursday, Oct. 27, 2011, the oral presentations will be made and the judges will select the five best ePosters for the final ePoster presentation to be held later in the day.

Students approved for presentations of ePosters will receive a free one-day registration to the conference.

The award

An international jury will judge the best ePoster(s) displayed and presented at the final presentation. The author of the award-winning ePoster will receive a certificate award, travel and expense allowance not to exceed US\$1,500 to attend the EFMC 2012 conference or IFMA's World Workplace 2012 in San Antonio, Tx., USA.

The runner up will receive a conference full registration for IFMA's World Workplace 2012.

Key dates

Sept. 16, 2011	Final date for submission of the ePoster abstract via the online form found on www.ifmafoundation.org .
Sept.23, 2011	Confirmation of ePoster selection for presentation at the conference and details for final submission of ePoster PowerPoint files.
Oct 7, 2011	Deadline for submission of final ePosters by accepted presenters to IFMA Foundation for presentation set-up.
Oct. 27, 2011	IFMA World Workplace ePoster competition in Phoenix, Az., USA.

THE JURY

An international jury selected by the committee on academic affairs will review all ePosters and select the finalists. In the final competition, the jury and the presentation audience will vote for the final poster

winner after the finalists make their presentations. Awards will be announced that day and presented at the IFMA Foundation education reception and scholarship presentation later that same afternoon, Oct. 27, 2011.

The jury will be comprised of the following:

- One representative of the ePoster competition sponsor or the Education Reception sponsor;
- Two FM practitioners from North America;
- Two FM practitioners from outside of North America;
- One academician from North America; and
- One academician from outside North America.

Academicians serving on the jury will be named after the competition participants are determined. A sincere effort will be made to select the professors from schools who have presenters.

Judging criteria (subject to change)

Number	Criteria	Points
1	Adherence to presentation requirements (except length)	10
2	Meets time requirements (10 minute maximum)	10
3	Quality of PowerPoint slides (graphics, transitions, legibility)	20
4	Quality of oral presentation (voice, organization, appearance)	20
5	Content: clarity and correctness (clear logic and message)	20
6	Applicability to the facility management profession	20
	Total Points	100

The judging criteria will be forwarded to all participants selected to present when they are notified of their acceptance, September 23, 2011.

Presentation requirements

The formal ePoster submission shall be a Microsoft PowerPoint presentation to the following standards:

- The presentation shall consist of a maximum of five slides and may use timed narration in PowerPoint format. The content of each slide is at the discretion of the presenter. Keep in mind the judging criteria.
- Presentation is to be a maximum of 10 minutes inclusive of judges questions and answers.
- Use PowerPoint graphics as appropriate to support your presentation.
- Provide your picture (headshot) in one corner of each slide.
- Insert your name and your school's name in each slide.
- No video content may be used in this presentation.
- Business attire is strongly encouraged.